

## ABSTRACT SUBMISSION GUIDELINES

Submission Deadline – 28<sup>th</sup> February 2020

All abstracts must be sent to [abstracts@portovascularconference.com](mailto:abstracts@portovascularconference.com)

- Abstracts should be original and of a clinical or research nature. In general, only previously unpublished material will be considered.
- Accepted abstracts will be **published in the PVC 2020 Abstract Book**.
- Abstract title should avoid abbreviations and be under 200 characters.
- Intended podium speaker should be underlined in the title
- Institution should be stated, and authors annotated with footnote reference
- Intended podium speaker cannot be changed after acceptance
- Abstracts must be submitted in English.
- Abstract text should not exceed **350 words** (a figure = 50 words).
- The abstract must be structured to include the following four sections:
  - Aim
  - Methods
  - Results
  - Conclusion
- Abstracts can refer to innovation in technology in a defined clinical context but should not contain logos, brand or device names.
- Accepted oral abstracts will be eligible to win a prize or certificate of merit.
- Abstracts must be submitted as a **Word document**
- Acceptance will be notified by 15<sup>th</sup> March.
  - The registration fee will be waived for clinicians whose abstract is accepted.
  - **Prize and Certificate** for the best presentation
  - **Certificate** for the runner-up presentation
  - **Abstracts not selected for oral presentation can be presented in a E-poster format, and a certificate will be issued for the best poster**

If you have any queries regarding the submission process, please contact Joel Sousa at [abstracts@portovascularconference.com](mailto:abstracts@portovascularconference.com).

15–16 May

[www.portovascularconference.com](http://www.portovascularconference.com)

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